

The Basin Music Festival Association Inc (A0046257L)

Child Safeguarding Policy (2023)

Policy Title	The Basin Music Festival Association Inc - Child Safeguarding Policy
Purpose	<p>This Policy provides guidance on child safety and wellbeing as a priority consideration for TBMF and outlines the expectations, rules, processes and accountability to ensure our organisation's commitment to preventing harm to children is achieved.</p> <p>The Policy takes a preventative, proactive and participatory approach to child safety, while respecting diversity in cultures and child rearing practices, and fostering a culture of openness that supports all persons to safely disclose any risks, concerns or harm to children.</p>
Statement of commitment to child safety	<p>The Basin Music Festival Association Inc (TBMF) has zero tolerance towards child abuse and neglect and is committed to providing an inclusive and safe festival environment for all children and young people.</p> <p>All those involved with TBMF have a responsibility to understand appropriate conduct and behaviour towards children and the important, specific role they play in keeping children and young people safe from harm, when they are involved in TBMF activities.</p> <p>TBMF takes seriously its obligation to disclose and report any suspicions or concerns.</p>
Scope	<p>This Policy is specific to music events produced by TBMF and applies to all its associated activities and processes.</p> <p>This Policy applies to all people who are connected to, or conduct work for, TBMF in a paid or unpaid capacity. This includes Committee of Management, volunteers, contractors, community groups and local traders who must be aware of:</p> <ul style="list-style-type: none"> ● the obligations to protect children ● awareness of the indicators of abuse ● reporting requirements <p>This Policy addresses the requirements under the Victorian Child Safe Standards (2022).</p>
Responsibilities	<p>The TBMF Committee of Management, made up of members of the community, commit to the development and maintenance of this Policy, and will:</p> <ul style="list-style-type: none"> ● comply with TBMF Code of Conduct and privacy obligations ● take seriously its leadership role in implementing this Policy and the Victorian Child Safe Standards (2022) ● complete training and understand their obligation to keeping children safe from harm ● provide a copy of a current Working with Children check and complete the TBMF a child safe declaration ● be immediately informed of any issue that arises relevant to this Policy ● conduct a thorough assessment of risks to children in a festival setting and implement measures to mitigate those risks ● where practicable, value and empower children and young people to participate and voice their views on how to keep them safe ● ensure information is appropriately and lawfully shared with other organisations where the safety and wellbeing of children is at risk

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	<ul style="list-style-type: none"> ● address any allegations, concerns, or complaints promptly <p>All volunteers, contractors and stallholders are expected to:</p> <ul style="list-style-type: none"> ● comply with TBMF Code of Conduct and privacy obligations ● hold a current Working with Children check and complete the TBMF child safe declaration ● complete induction training and acknowledge their understanding of this Policy and their specific responsibilities ● not supervise a person under 18 years alone and ensure another adult is present ● Report suspected abuse, neglect, or mistreatment promptly; following reporting protocols should any issue arise
Reporting	<p>The expectation of this policy is that all adults involved in TBMF activities and events report suspected abuse, neglect, or mistreatment of children promptly; using the following reporting protocols should any issue arise.</p> <p>Failure to disclose child sexual abuse offence The criminal offence for failure to disclose child sexual abuse came into effect on 27 October 2014. Any adult who forms a reasonable belief that a sexual offence has been committed in Victoria by an adult against a child under 16 years of age must report that information to police unless they have a reasonable excuse. A reasonable excuse may include fear for safety or where the information has already been reported.</p> <p>The offence applies to all adults in Victoria, not just professionals who work with children.</p> <p>TBMF Child Safe reporting process:</p> <p>All child safe concerns or allegations must be reported to the relevant authorities as well as notifying the TBMF Child Safe Officer via email at Childsafe@TBMF.org.au</p> <p>To report that a child is in immediate risk or danger or you have concerns about the immediate safety of any person, call triple zero (000).</p> <p>If the report is not in relation to an immediate risk, contact your local police station.</p> <p>If you have general concerns about the safety or wellbeing of a child or young person, contact the Child Protection Crisis Line on 13 12 78.</p>
Definitions and acronyms	<p><i>TBMF</i> – The Basin Music Festival Association Inc (A0046257L)</p> <p><i>Volunteers</i> – the volunteer members of the Committee of Management and the Festival Organising Group, stallholders, contractors and other helpers before, during and after the festival.</p> <p><i>Mandatory reporting</i> – as defined by the Commission of Children and Young People in the Reportable Conduct Scheme. TBMF is not on the list of organisations this applies to at the time of writing this Policy, however, TBMF expects all those involved in festival activities respond appropriately and promptly to any issues, concerns or known incidents if they arise.</p>

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Relevant legislation and standards	<p>This policy specifically addresses:</p> <ul style="list-style-type: none"> ● The United Nations Convention on the Rights of the Child ● Child Wellbeing and Safety Act 2005 (Vic) ● Reportable Conduct Scheme for in scope organisations and criminal offences ● The Victorian Child Safe Standards (2022) ● Privacy Act 1988 ● Information Privacy Act 2000 ● Privacy and Data Protection Act 2014 ● Children, Youth and Families Act 2005 ● Charter of Human Rights and Responsibilities Act 2006
Related organisational policies and procedures	<p>Festival activities and processes to which this Policy applies:</p> <ul style="list-style-type: none"> ● Child safe declaration and online reporting process ● Song contest terms and conditions ● Musician terms and conditions ● Stallholder's terms and conditions ● Local trader terms and conditions ● When to report wellbeing concerns and to who ● Code of conduct ● Complaint handling ● Risk management plan
Access to the policy	This Policy will be available on the TBMF website in electronic form, or hardcopy upon request.
Policy status and review	<p>This Policy will be reviewed annually against the Victorian Child Safe Standards (2022)</p> <p>A member of the Committee of Management will be appointed as Child Safety Officer for the purposes of implementing this Policy.</p>
Approval	<p>Approved TBMF Committee of Management at its Executive meeting on:</p> <p>12/01/2023</p>